

***e-misférica* • Writers Guidelines**

e-misférica is a biannual, peer reviewed, online journal published by the Hemispheric Institute of Performance and Politics. <http://hemisphericinstitute.org/journal>

The journal publishes scholarly essays, multimedia artists' presentations, and book and performance reviews; we publish materials in English, Spanish, and Portuguese. Each issue focuses on a specific theme, exploring intersections of performance and politics in the Americas. Past issues have focused on topics such as performance and democracy, Native American performance, sexualities and politics in the Americas, performance and the law, border performance, and the political uses of affect. The best way to measure the scope of *e-misférica* is to browse recent issues.

Submissions are understood to be original, unpublished, and should not be under consideration for publication elsewhere.

Submission

Where possible, materials should be submitted electronically to hemi.ejournal@nyu.edu. Text should be sent as a **word document** or in **rtf format**. See guidelines for other media below.

Length

Scholarly essays are approximately 7,000 words, including endnotes. Book and performance reviews are 750 words. Reviews that compare 2 or more works may be up to 1,500 words.

Abstract (required for essays)

Please include a 150-word abstract of your article for publication. Abstracts should summarize the key points of the article, placing them in a broader context for an international readership. Avoid the use of phrases such as "In this article..."; "The author..."; "The article is about...." If you are able, please include a translated version of the abstract in either or both Spanish and Portuguese. The abstract will appear in three languages in the journal.

Bio

Please include a 100-word bio. If you are able please include a translated version of the bio in either or both Spanish and Portuguese. The bio will appear in three languages in the journal.

For text style and formatting, please see the *e-misférica* style sheet.

Images

We welcome visual documentation to accompany all texts. While final editing will determine how many images can be included with essays and reviews, please send an wide range of images so that we can make a selection. Non-electronic images will be returned after publication.

Formatting

- Do not send images embedded in a word document.
- Photos should have a minimum of 300 dpi and should be formatted as jpg or tiff.
- Fully caption and credit all images in a separate page (in a Word Document or in rtf format) including the name of the files with the corresponding information. Captions should include title, date, and venue name; names of performers, directors, authors; and photographer or photo credit. They may also include a brief description or comment. Example:

1. *Left to right: Débora Correa and Ana Correa in Kay Punku (2007) by Grupo Cultural Yuyachkani, at the Teatro Empire, Buenos Aires, Argentina. (Photo by Marlène Ramírez Cancio)*

- Please save the images with logical names, i.e. your last name and a number (gonzalez1.jpg, gonzalez2.jpg, etc.) Do not use capitals, spaces, or accents in the image title.
- In your corresponding text (the article in which these images appear) please note in bold the location where each image should be placed, citing the exact filename of the image. For example: "Her plays always require elaborate costumes [**image: gonzalez1.jpg**]"

Submitting images

By email: Send no more than 5 images per e-mail. Please organize your images in the following manner:

- Number images in the order they should appear in the text.

- The subject line of each email should include your last name.
- Include the corresponding caption and credit information for the attached images in the body of each email.

By Mail: Please prepare a CD containing all of the image files in folders set up in the following manner:

- Create a folder; use your name as its title (example: JSmith).
- Inside this folder, be sure images are either in numerical order, according to the order they should appear in the text; or organized in folders according to subject matter (performance 1, performance 2, etc.)
- Add a Word document with captions and credit info.

Video

The number of clips and total viewing time will be determined in consultation with the editors. Typically we include no more than 4 per article, with a maximum of 10 minutes total viewing time.

Formatting

- High quality Mpeg4 for videos is preferred. Ideally, H264/mpeg4 with low data rate for streaming.
- Fully caption and credit video in a separate page (in a Word Document or in rtf format) including the name of the files with the corresponding information. Captions should include title, date, and venue name; names of performers, directors, authors; and videographer, as appropriate.

Submitting video

- Please send video clips over email or on a CD—no DVDs please.
- The subject line of each email should include your last name.

Audio

The number of clips and total duration of audio will be determined in consultation with the editors. Typically we include no more than 4 per article, with each clip not exceeding 8 minutes.

Formatting

- MP3 format is preferred for audio files.
- Fully caption and credit audio in a separate page (in a Word Document or in rtf format) including the name of the files with the corresponding information. Captions should include title, date, and venue name; names of performers, directors, authors, as appropriate.

Submitting audio

- Please send audio clips via email or on a CD.
- The subject line of each email should include your last name.

PERMISSIONS

You must receive written permission from the authors/creators of any supplemental materials (pictures, videos, etc.) before they can be published. Materials from websites require full citations, and may also require written permission. You will be asked to sign the Hemispheric Institute's Contribution Agreement.

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